**Process Report V1**

ProP Group 3 – Fyre Music Festival (FMF)

# Versions

1. This report consist of only block 1, hence it will only be from week 1 to week 9, no mark justification as well as no Individual reflections.

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# Global Work Division

|  |  |
| --- | --- |
| Members | Work Division |
| Abraham Nataniel | Block 1:   * Responsible for documenting |
| Cristin Rusnac | Block 1:   * Responsible for making the website wireframe and static website |
| Rafael Aditama Karno | Block 1:   * Responsible for taking Meeting minutes and making ERD |
| Edgaras Spridonovas | Block 1:   * Responsible for making the GUI for the applications |

# Time Block

## Week 1:

Minutes:

* No meeting for week 1, as this week is the introduction to ProP.

Task:

* For this week, we decided the theme and the name of the project as well as getting acquainted with the group members.

## Week 2:

Minutes:

* Small introductions by our mentor, Andrius Kuprys about the project and what must be done.
* Establishing what must be done for the following week.
* Must create MoSCoW list, Critical Path Diagram, Project plan V1.
* Propose a meeting with our client Mr. Postma.

Task:

* Abraham = Making the project plan v1 and MoSCoW list.
* Rafael = In charge of making meeting minutes and proposing a meeting with the client.
* Cristin = Start making the Wireframe of the website.
* Edgar = Helping Cristin make the website’s wireframe.

## Week 3:

Minutes:

* First meeting with the client, Mr. Postma.
* Establishing how the client wants the website to look like.
* Establishing the type of tickets that will be used for the festival.
* Establishing what kind of applications the client wants.

Task:

* Abraham = Continuing the project plan and start making setup document.
* Rafael = Creating meeting minutes for week 3.
* Cristin = Continuing making the website wireframe.
* Edgar = Start making the GUI for the applications.

## Week 4:

Minutes:

* Meeting with mentor for the 2nd time.
* Discussion on how the project plan can be improved.
* Discussed on how the GUI should look like.
* Establishing a deposit method for borrowing items.
* Discussion about the website wireframe.

Task:

* Abraham = Continuing on the project plan as well as setup document.
* Rafael = Took meeting minutes for week 4 and start making the ERD model.
* Cristin = Start making the static website.
* Edgar = Continuing on making the application GUI.

## Week 5:

No meeting minutes for this week as we have no meeting with our mentor or client.

Task:

* Abraham = Continuing on updating the project plan and setup document
* Rafael = Continue making the ERD model.
* Cristin = Continue on making the static website.
* Edgar = Continue on making the application GUI.

## Week 6:

Minutes:

* 2nd meeting with client.
* Further discussion of the application that the client wants and what it does.
* Discussion about the final version of the website’s wireframe with the client.

Task:

* Abraham = Finalizing the documents.
* Rafael = Finalizing the ERD model.
* Cristin = Finalizing the static website.
* Edgar = Finalizing the application GUI.

## Week 7:

Minutes:

* 3rd meeting with mentor as well as client.
* Discussion about the final Documents and make adjustments if necessary.
* Discussion about the final ERD model.
* Discussion about the final static website.
* Show demo for the website to the client.
* Show finalized application GUI for the client.

Task:

* Abraham = Make adjustments for the final documents.
* Rafael = Implement the final database model to mySQL.
* Cristin = Has done his part.
* Edgar = Finalizing the application GUI.

## Week 8:

No meeting minutes as this was our 1st exam week, hence no meeting with mentor or client. However all deliverables are being finalized.

Task:

* Abraham = Finalizing adjustments for the documents.
* Rafael = Finalizing the database design in mySQL.
* Cristin = Has done his part.
* Edgar = Has done its part.

## Week 9:

Final week of block 1 ProP and the week in which all of block one deliverables must be handed in, hence no meeting minutes because no meeting with client nor mentor as well as no more task as everything should be done by this week.

# Mark Justification

No mark justification yet as this is only block one of the ProP project.

# Individual Reflections

No individual reflections just yet as this is only block one of the ProP project.